

PTA Meeting Minutes

Date: November 20, 2025

Time: 9:00–10:00 AM

Location: School Cafeteria

Note Taker: Hiroko Nishimura

Participants: 12 parents (including board members) & Ms. Butt

I. Safety Protocol Presentation

Presented by the school administration.

II. General Agenda

1. Approval of Previous Minutes

- Minutes from the last meeting were reviewed and approved.

2. Report on President Council (by Jotham)

- Transcript will be available.
- Superintendent attended the meeting.
- Families encouraged to attend upcoming math workshop.
- Discussion on gathering schools' opinions on AI education; Zoom link will be shared. Every school should be represented.
- PTA board also attended CEC meeting; monthly public meetings are ongoing.

3. Financial Update (by Amir)

- PTA annual membership dues are short by \$1,280.
- Bake sale proceeds will help but will not fully cover the shortfall.

4. Report on Last SLT Meeting (by Jotham)

- Main topic: new requirement to lower class size by September 2028.
- Current compliance: 50%.
- Schools will submit a survey in December outlining plans to meet the requirement.

5. Picture Day Report

- Successful event.
- Makeup day scheduled for January 9.

6. Holiday Sale Update

- Scheduled for December 8–10.
- Decoration meetup on November 22 at Jotham's home.

7. Voting Items

- **School Bus Toll:** \$150 → Approved unanimously (12 votes).
- **PTA Welcome Budget Adjustment:** \$300 → \$0 (for this year only) → Approved unanimously (12 votes).

8. Movie Night Plan (by Hiroko)

- Announcement expected in the next month or two.
- Tentative timing: January or February.

9. Parent Suggestion

- Add raffles for baskets during fundraising sales.
- Estimated cost: \$20–\$25 per basket; tickets sold at \$1 each.